

Meeting of the Coventry Fire District, Anthony Fire Department Board of Directors

October 20, 2010 – Wednesday

Open meeting: 7:08 pm

Board Members in attendance: Gary Cote - Chairman, Shirley Matthews, Edward Webster, and Jim Beckman

Chief- Paul Labbadia

Deputy Chief - Robert Warren

Clerk – Robin Leroux

1. Board of Directors update and discussion:

Gary Cote read a letter of resignation from the Clerk Robin Leroux as of December 31, 2010. He thanked her for staying on to train a replacement if one is found by then.

Gary Cote read the tax collectors report. 76% of the budget has been collected as of October 20, 2010. This number should be higher compared to past years. The quarter does not end till October 31, 2010.

Ed Webster thanked the Chief and Deputy Chief for placing the ads in

the reminder for the non functioning fire boxes.

Tom Lacolle presented a report on our current budget status. We still have 2 payroll periods left till the end of the budgeted year along with fuel for trucks, street lights, and pension expenses. Since we are behind on collections we are running at a deficit right now even though we are coming in under budget. We do have the new line of credit available to us to cover the necessary funds on an as needed basis instead of having to take out a lump sum tax anticipation loan as was necessary in previous years.

Shirley asked if the roof was all done and if we ended up being short on the repair budget. Chief Labbadia said we should be all set with the funds he has left, and repairs that still need to be finished.

Jim Beckman asked if we are \$60,000 ahead of last year where is that money. Because we never collect 100% of the budget in the budgeted year we have funds coming in from past years due. These funds actually complete those budgeted years at 100% which is what all our yearly budgets are based on. So when they are collected in a future tax year they are funding previous years deficits.

Tom Lacolle questioned how he should enter the medical for the past Chief Stanly Mruk into the next budget. Chief Mruk is currently under a family plan. Is that necessary? It was determined Tom was confusing Stanley Mruk Jr who has the family plan and Stanley Mruk

Sr who is listed on the Plan 65.

Tom also asked if we need to spend \$5000 for the independent financial report from Nado. Tom can do a report that is understandable for the average person, but he won't be able to certify it. Gary told him to check last years report to see what was voted for and make sure we have packets available at the door for the annual meeting on December 14, 2010. Gary asked Tom if he could attend the budget meetings and Tom and the Chief have already planned on doing that.

We will be losing some revenue when 3 buildings at the Clariant site come down. We are owed a lot from the Anthony Mill. Gary suggested keep sending tax bills. The mill was a flood victim and he was not sure if a tax sale would be beneficial right now. If the property does not sell then the district will be stuck with unwanted property.

Ed Webster presented a preliminary starting point for guidelines for future personnel. Arthur Capaldi might be doing this for us. Chief Labaddia and the tax collector will prepare a job description and bring it before the Board to decide salary, vacation, sick time and benefits.

Chief Labaddia still needs to replace the front windows and doors since they are not insulated. He anticipated \$5,000. He should have enough funds left from the flood and insurance money to complete

this.

Ed Webster thanked the clerk for her service.

Dates were picked for budget meetings, November 9, 15, and 23 at 6:30 pm.

Shirley Matthews made motion to adjourn the meeting and Ed Webster seconded. All were in favor Gary Cote, Jim Beckman, Shirley Matthews and Edward Webster.

Meeting Adjourned at 8:17 pm

Respectfully submitted

Robin Leroux

Clerk, Board of Directors AFD